

27 June 1980

MEMORANDUM FOR: Chief, Online Systems Branch, SPD

FROM : [REDACTED]
SUBJECT : Travel Expenses

STATINTL

1. Upon return from SHARE 54 in March of this year, I submitted an accounting of my expenses. The Budget and Finance officers assigned to ODP disallowed my claim for round-trip coach airfare. Questioning them on this matter, they explained that, because I travelled via private aircraft, I could not claim any of the cost of travelling either way.

2. This does not seem fair to me for the following reasons:

- First, the basic facts of the situation seem obvious. The Government asked me to attend a conference. I did, and incurred expenses getting there and back, and I should be reimbursed.
- Second, because the mode of my intended travel was 'unusual', I took what I thought were appropriate steps to ensure that what I was about to do was allowed and reimbursable; that is, I made my intentions known to Budget and Finance well in advance. [REDACTED] (who was to accompany me on the trip) and I went to Budget and Finance for the express purpose of informing them of my intention to travel via private aircraft and to ensure that I would be reimbursed. I asked if I had to provide them with anything special (receipts, vouchers, etc.). They said, "No, just fill out the travel sheet when you get back."

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3. In summary, it is my contention that I followed the rules as I knew them, incurred legitimate expenses, and deserve to be reimbursed in accordance with normal Government practices (i.e., mileage or round-trip coach airfare, at the option of the Government).



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Approved For Release 2002/01/08 : CIA-RDP83T00573R000200230019-8

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